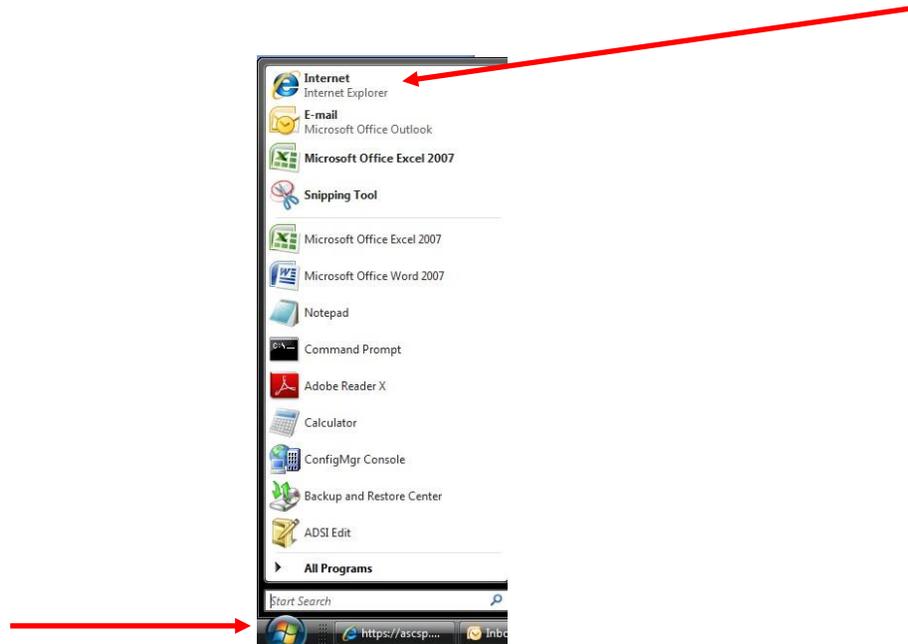


Web Access to your Outlook e-mail addresses is available through all account holders. However, certain machines are set up in such a fashion that they do not install properly or specific patches or software could prevent Outlook from utilising itself properly. However, Outlook Web Access will give you that ability. To log into the program properly, follow the instructions below.

- .1. Access your Start Menu, and press the button for your default web browser.



2. Type “https://web.mail.mil” in the URL field press Enter.

Army Knowledge Online - Windows Internet Explorer

https://web.mail.mil

File Edit View Favorites Tools Help

Fort Gordo... Certificate... BMC Rem... HTML Libr... Harris, Ja... Certificate... Microsoft ... Copy Aut... Army K...

U.S. ARMY **AKO** ARMY KNOWLEDGE ONLINE **DKO** DEFENSE KNOWLEDGE ONLINE

**MAINTENANCE NOTICE: AKO/DKO will perform routine maintenance between 0400 - 0800 EDT / 0800 - 1200 ZULU 21-MAY-2011. During this time, the Portal, Webmail2, and Webmail may be unavailable. We apologize for the inconvenience.**

YOU ARE ACCESSING A U.S. GOVERNMENT (USG) INFORMATION SYSTEM (IS) THAT IS PROVIDED FOR USG-AUTHORIZED USE ONLY.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- ▶ The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- ▶ At any time, the USG may inspect and seize data stored on this IS.
- ▶ Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- ▶ This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- ▶ Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

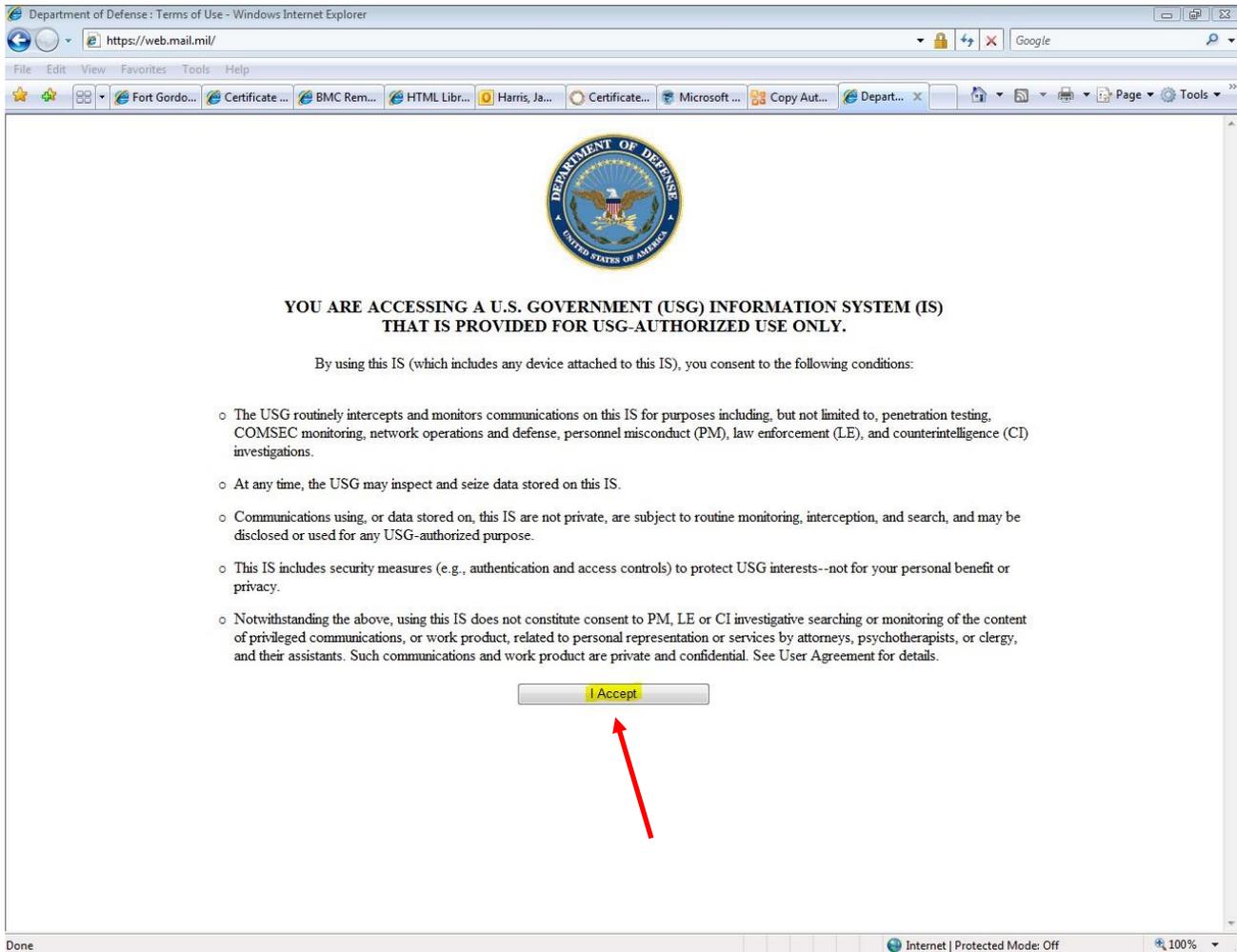
**Other DoD Service Portals**

▶ Air Force Portal ▶ Defense Online ▶ MarineNet ▶ Navy Enterprise Portal – Coming Soon

Terms of Use / Terms of Service

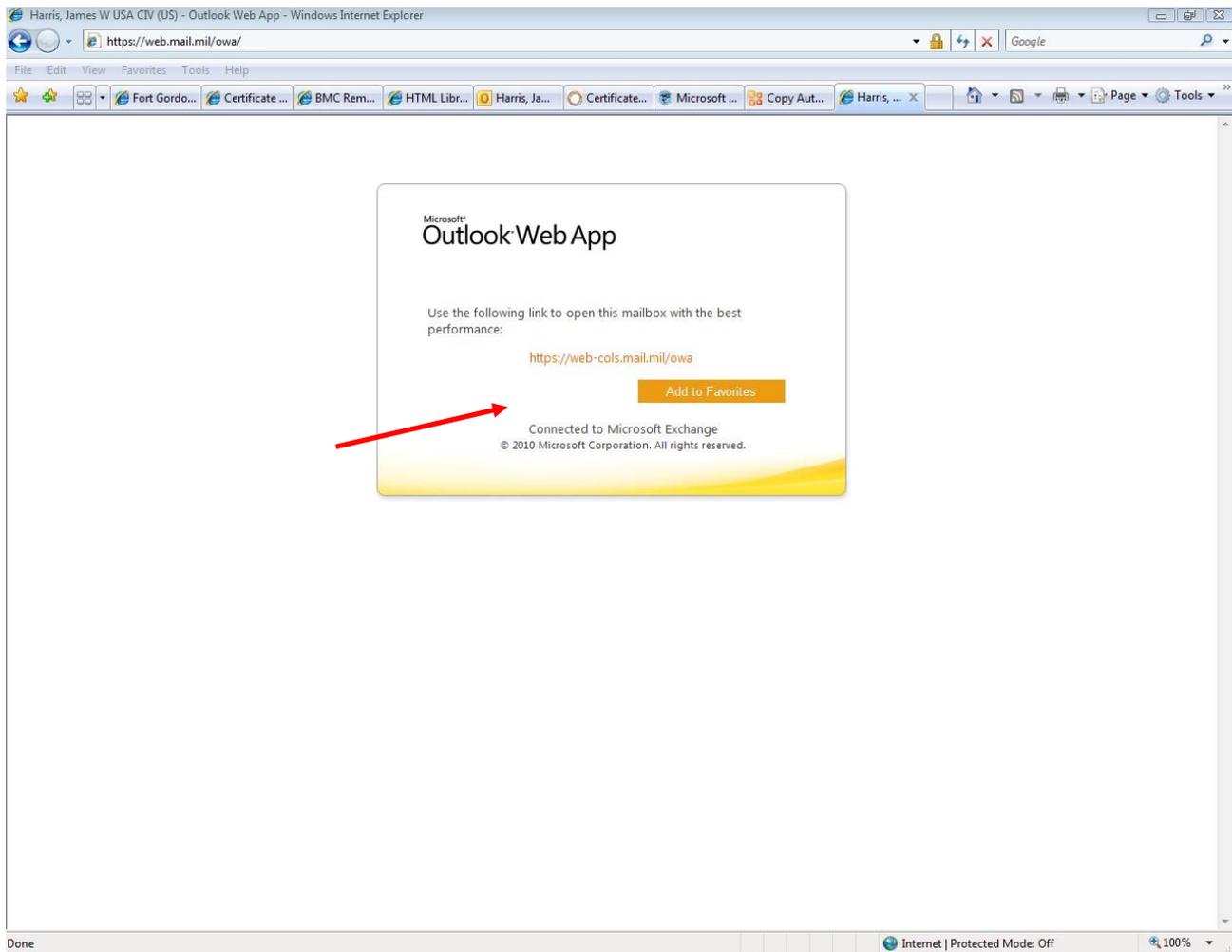
The security accreditation level of this site is Unclassified FOUO and below. Do not process, store, or transmit information classified above the accreditation level of this system.

Done Trusted sites | Protected Mode: Off 100%



3. Read the legislation and hit 'I Accept'

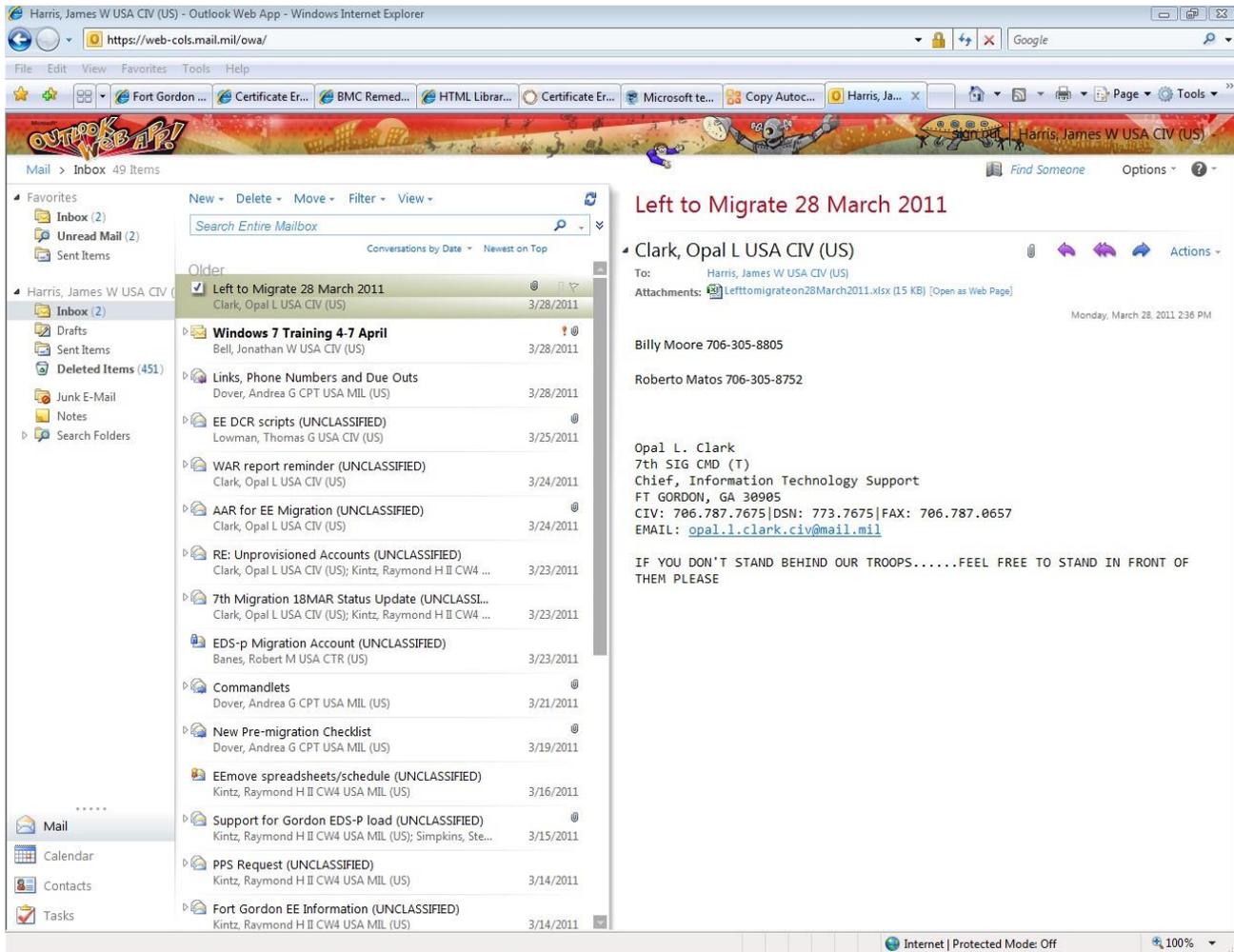
**NOTE – You could be asked to verify a certificate, so make sure you allow it to be accepted.**



4. Once in, click the link given which will take you to your Outlook program. Next, click 'Add To Favourites' to bookmark the page.

**NOTE - If prompted select the appropriate Time Zone.**

- Then, the Web Access is displayed and you will be able to check all of your e-mails!



- This completes Step 1A.